



SLIGO COUNTY COUNCIL

City Hall
Quay Street
Sligo

E-mail: planning@sligococo.ie

Telephone (071) 9114455
Or 9114451

PLANNING AND DEVELOPMENT ACT 2000 – as amended

APPLICATION FOR NEW LICENCE / RENEWAL OF EXISTING LICENCE IN RESPECT OF SPECIFIED APPLIANCES, APPARATUS & STRUCTURES.

**Please read “Explanatory Guidelines for Licence Applicants” and answer all applicable questions in full.
Please complete using BLOCK CAPITALS**

1. Name of Applicant: (Full First Name Must be Given): _____

2. Full Address of Applicant: _____

3. Tel No: _____ Email Address: _____
4. Registered Office – If a limited company: _____

5. Address to which correspondence and notice relating to the application should be sent (if different from above):

6. Name and address of person (if any) acting on behalf of the applicant: _____
_____ Tel No: _____
7. Legal interest in the site from which the licence will be operated: _____

(Complete where applicable, i.e. for applications for tables & chairs)
8. Insurance Details: (Public Liability Insurance to be a minimum value of €6,500,000 and to indemnify Sligo County Council against third party claims).
 - (a) Name of Insurance Company: _____
 - (b) Policy Number: _____
 - (c) Expiry date of policy: _____

SCHEDULE OF LICENCE FEES

| APPLIANCE, APPARATUS OR STRUCTURE | LICENCE FEE |
|---|--|
| Part 1 (Annual Fees) | |
| <i>Appliances, apparatus and structures:</i> | |
| (a) A vending machine or coin operated machine (not being weighing machine). | €125 |
| (b) A town or landscape map for indicating directions or places. | €25 |
| (c) A hoarding, fence or scaffold (not being a hoarding, fence or scaffold bounding a public road). | €1,250 |
| (d) An advertisement structure (other than an advertisement structure specified in paragraph (dd)). | €630 |
| (dd) An advertisement structure (being of a finger post type not exceeding 1metre in length) consisting of a direction sign to indicate tourist accommodation | €50 |
| (e) A cable, wire or pipeline (not being a cable for conducting electricity for domestic or agricultural purposes or a drain or water pipe). | €25 per 100 metres length or part thereof |
| (f) A telephone kiosk or pedestal | €630 |
| (g) A case, rack, shelf or other appliance, apparatus or structure for displaying articles, whether or not for the purpose of advertisement or sale in or in connection with any adjacent business premises | €125 |
| (h) Tables and chairs outside a hotel, restaurant, public house or other establishment where food is sold for consumption on the premises | €125 per table |
| (i) An advertisement consisting of any text, symbol, emblem, model. Device or logo | €630 |
| (j) An advertisement structure (being of a fingerpost type not exceeding 1 metre in length) consisting of a direction sign to indicate tourist accommodation | €50 |
| (k) A pipe or an appliance with a pipe attachment for dispensing air or water, not being a pipe or appliance attached to a petrol or oil pump | €25 |
| (l) A weighing machine | €63 |
| (m) A bring facility | €25 |
| Part 2 | |
| (a) A cabinet used as part of a wired broadcast relay system by a person licensed under the Wireless Telegraphy (Wired Broadcast Relay Licence) regulations, 1974 | €125 |
| (b) A lamp-post | €25 |
| (c) A bridge, arch, tunnel, passage or other similar structure used or intended for use other than by the public and constructed on or after 1 st October 1964 | €125 |
| (d) A cellar or other underground structure constructed on or after 1 st October 1964 | €125 |
| (e) A cable for conducting electricity for domestic or agricultural purposes. | €125 |

EXPLANATORY GUIDELINES FOR LICENCE APPLICATIONS

1. This application must be accompanied by the following:-
 - (a) **FOUR** copies of completed Application Form
 - (b) **Diagram / Layout Plan (Scale 1:100)** - showing Design, Dimensions and all wording/symbols/legends (of Tables & Chairs) & elevation of structure if applicable
(4 no. copies):
 - (c) **Site Location Map** - showing precise location of proposed sign on a plan to Scale 1:1000
(4 no. copies):
 - (d) **Application Fee** (see attached Schedule of Fees)
 - (e) **Copy of Insurance Details for applications for table & chairs:**
(Public Liability Insurance to be a minimum value of €6,500,000 and to indemnify Sligo County Council against third party claims).