

**COMHAIRLE CHONTAE SHLIGIGH  
SLIGO COUNTY COUNCIL**

Sligo County Council Housing Office  
Tel: 071 911 1111 E-mail [info@sligococo.ie](mailto:info@sligococo.ie) Web [www.sligococo.ie](http://www.sligococo.ie)



**APPLICATION FOR SUCCESSION OF TENANCY**

Application for tenancy of .....

Name (s) of applicant (s) ..... PPSN .....

..... PPSN .....

Tel. .... Mobile ..... Email .....

Is the application for Joint Tenancy / Sole Tenancy? .....

Name of former tenant.....

Reason for termination of tenancy ..... Date .....

Rent € ..... Arrears € .....

Relationship to former tenant .....

Length of residency with former tenant .....

Have you been declared as an occupant and registered for rent purposes at the property? Y/N .....

Has the dwelling been specially designed /adapted for use by someone with a disability? Y/N .....

If Yes, please provide details .....

.....

**Please list all other family members / occupants of the dwelling:**

Name	Relationship to Applicant	Date of Birth	PPSN	Income details

*Continued Overleaf.....*

Please state the reason(s) why you are requesting succession of tenancy.

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Do you own / part own any dwelling house? Y/N .....

If yes, Please state address .....

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**The Following documentation must be submitted with your application for Succession of Tenancy:**

- Please complete the attached Interview Declaration -Access to Information Form in respect of each applicant / person over 18 years.
- Please complete the attached HPLI Form at your local Revenue Office.
- Please submit your Birth Certificate.
- Please submit Photographic Identification.
- Please submit documentary evidence of your income including income details for any other person residing in the dwelling.
- Please submit documentary evidence to prove you have lived at this dwelling for the past 12 months.

If there are other family members / next of kin of the former tenant, who may reasonably have expected to succeed the tenancy, confirmation in writing must be submitted that (s)he / they do not have an interest in the property.

If your application for succession of tenancy is successful you will be required to undertake to clear any outstanding rent arrears / charges due on the dwelling.

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**Declaration: I/We hereby apply for Succession of Tenancy and declare that the particulars stated herein are correct and true.**

Signed by applicant (s): \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

Completed forms to: *Housing Section, Sligo County Council, County Hall, Riverside, Sligo.*