COMMUNITY AND VOLUNTARY SECTOR

GENERAL GRANT SCHEME 2020

GRANT CRITERIA/GUIDELINES FOR THE FOLLOWING CATEGORIES:

- 4 - COMMUNITY EVENT
- 5 - HERITAGE PROJECTS/EVENTS
GRANT CRITERIA/GUIDELINES for applicants

AIMS AND OBJECTIVES OF THE SCHEME:
The aim of the Scheme is to support and encourage events and activities which are undertaken by community and voluntary groups in either Municipal District of Sligo County Council. This Scheme is administered by the office of Community & Economic Development

ELIGIBILITY:
Community & Voluntary Organisations/Groups undertaking projects/events/activities are eligible to apply for funding under this Scheme; subject to compliance with grant conditions. Proposals from individuals are not eligible to apply.

Conditions of Grant/General Criteria
Sligo County Council will apply the following criteria when assessing applications:

- The project must be effectively planned, budgeted and have clear aims and objectives and demonstrate value for money.
- Group/Committee must show evidence of implementing good practice in relation to social inclusion including age-friendly initiatives, universal access and inclusion of minority groups.
- Proposed events/activities must relate to an identified need and bring direct benefit to priority areas/groups.
- Group/Committee must demonstrate how they foster civic pride/promote health and wellbeing and/or are sustainable.
- Projects must outline specific outcomes and methods of measurement of outcomes.
- One application only, per Group/Committee under the same category, will be considered for funding.
- All relevant permissions, insurances, health & safety, child protection policies/schemes must be in place.
- Where applicable projects/groups must demonstrate the following:
  - Evidence of match funding/partnership with other groups/agencies/business etc.
- The Applicant Group/Committee must be registered with the PPN (Public Participation Network), for details please see [www.sligoppn.com](http://www.sligoppn.com) or Tel: 071 - 9114425/9114430 for any queries in relation to registration.
- The Applicant Group/Committee must have a dedicated bank account for processing grant payment.
- The applicant group/committee must submit a tax registration number/tax clearance certificate; whichever is appropriate to Group.
- Application forms/Claim forms must be signed by two members of the applicant group/committee/organisation.
- Letter of offer will be deemed as acceptance of grant offer.
- Applicant Group must submit a follow-up report form with claim.
- Applicant Group/Committee must acknowledge the assistance of Sligo County Council on all printed material/and/or publicity relating to the project.
- Substantial changes to an event/project/activity is not permitted.
- Events/Projects/Activities etc that occur between January - September (inclusive) are eligible to apply for funding.
- Closing date for claiming grant is 4.00pm, Friday 9th October 2020. (However, applicants are strongly encouraged to submit their claim as soon as expenditure to the value of grant awarded has been incurred. This may be well in advance of the above date. Submitting your claim as soon as is feasible will help avoid any delay in processing your payment.)
Please Note:

- The grant must be used for the specific event/project/activity recommended by the Assessment Committee; and outlined in the County Council letter of offer. Sligo County Council reserves the right to revise the grant offer, if it appears that this is not the case.

- Payment of grant will be made on receipt of vouched expenditure and after Event/Project/Activity has taken place (Vouched expenditure to include: receipts/committee bank statement showing payment made); all expenditure claimed must relate to the event/activity/project within the current year and timeframe (Jan-Sep) inclusive. In the event of a non-claim in 2020, a carryover to next year is not permitted.

Please note: invoices submitted without supporting documentation (eg statements) will not be deemed acceptable as vouched expenditure.

The following are not considered eligible for funding:

- Activities already supported by other Local Authority sources
- Wages costs, insurances, servicing of debts or retrospective debt
- Events/Activities for which statutory funding or other funding is clearly available
- Food, alcohol, overnight accommodation, cost of transport including overseas, (eg flight costs)