



SLIGO COUNTY COUNCIL

APPLICATION FORM FOR A CASUAL TRADING LICENCE FOR MARKET PLACE (YARD)

Casual Trading Act 1995
Sligo Borough Council Casual Trading Bye-Laws 2014

PLEASE COMPLETE IN BLOCK CAPITALS

1. Name of Applicant: _____
2. Full Postal Address: _____
3. Contact No. (s) _____
4. Email: _____
5. (a) PPS No. (in the case of an individual): _____
(b) Tax Ref. No. (in the case of a Company): _____
6. If a Ltd. Company, the Company Registration No. as supplied by the Companies Registration office: _____
7. Period of licence you wish to apply for (date from and to): _____
8. Description of goods to be sold: _____
9. Trading Day: _____
10. If you were a holder of a previous Casual Trading Licence at this location please quote the following: Trading Bay No. _____ Expiry Date: _____

TO SLIGO COUNTY COUNCIL:

I Declare: (a) that I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading. (b) that the foregoing particulars are correct and I enclose a cheque/bank draft/postal order/money order/cash for €_____ being the fee fixed under the Sligo Borough Council Casual Trading Bye-Laws 2014 under the Casual Trading Act 1995.

Signature: _____ **Date:** _____

NOTE: Please see over leaf for full requirements and information that must be submitted with application.

APPLICATION PROCESS: CASUAL TRADING LICENCE

Casual Trading Licences are issued for periods of 6 months or 12 months.

Vacant pitches will be offered on a first come first served basis. A Waiting List will be drawn up where demand exceeds supply of trading bays.

Sligo Borough Council reserves the right to revoke a licence at any time during the licensing period for failure to comply with the licence conditions.

Sligo County Council is obliged to notify Revenue of all traders engaging in Casual Trading within their administrative area.

The following must be submitted for an application for a Casual Trading Licence at a Designated Trading Area.

- Completed application form
- 2 passport photographs of the licence holder.
- Proof of Identity –Passport/driving licence
- Evidence of public liability insurance policy.
- **If the licence holder wishes to nominate agents, they must supply the agents name, PPS number and passport photograph.**
- In the case of licences to sell food, a copy of HSE registration
- Valid tax clearance certificate
- Appropriate Fee

Schedule of Fees For Casual Trading At Designated Trading Area at Market Place, Sligo

Trading Bay NO's: 3A, 7, 8

Annual Fee for 12 Month Period €400

Minimum Fee for 6 Month Period €230

Trading Bay No's : 3, 4, 5, 6, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18

Annual Fee for 12 month Period €540

Minimum Fee for 6 Month Period €300