

## Application for inclusion in Supplement to 2011/2012 Register of Electors

### *Please Read The Notes Carefully Before Completing The Form*

1. Name (**BLOCK LETTERS**): \_\_\_\_\_

[Please include other details such as Snr., Jnr., other name or an initial if there is another person with the same first name and surname living at the same address]

2. Address (**BLOCK LETTERS**): \_\_\_\_\_

\_\_\_\_\_

3. Daytime phone number: \_\_\_\_\_

4. Date of birth (see note 3): \_\_\_\_\_

5. When did you take up ordinary residence at the above address? \_\_\_\_\_

6. Where were you ordinarily resident immediately prior to your current address? \_\_\_\_\_

\_\_\_\_\_

7. If you were ordinarily resident at any other address(es) since 1<sup>st</sup> September 2010 (besides those given at 2 and 6), please give details:

\_\_\_\_\_

\_\_\_\_\_

8. Please tick (✓) one box only to indicate whether you are:

- |   |                          |                                |                          |
|---|--------------------------|--------------------------------|--------------------------|
| a Citizen of Ireland                              | <input type="checkbox"/> | a British citizen              | <input type="checkbox"/> |
| a National of another EU State<br>(other than UK) | <input type="checkbox"/> | a National of a non-EU country | <input type="checkbox"/> |

9. (a) Please tick (✓) one box only to indicate whether you are/were:

- |                                    |                          |
|------------------------------------|--------------------------|
| formerly registered as an elector  | <input type="checkbox"/> |
| currently registered as an elector | <input type="checkbox"/> |
| never registered as an elector     | <input type="checkbox"/> |

(b) If you are/were registered as an elector, please state address of registration: \_\_\_\_\_

\_\_\_\_\_

#### 10. Edited Register

If you wish to be **excluded** from the edited register, please tick (✓) the opt out box below (see note 5).

Opt Out Box

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11. **Declaration**

This section must be signed in the presence of a member of the Garda Síochána at your local Garda Station (section 12(a) - note 6) or in the presence of a Registration Authority Official (section 12(b) – note 6).

I believe the information I have supplied to be true and I apply to be included in the Supplement to the Register of Electors.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

12. **Certificate of Identity**

(a) Please have this section completed at a Garda Station by a member of the Garda Síochána - see note 6.

I certify that I have satisfied myself as to the identity of the applicant who has signed section 11 in my presence or I certify that I have satisfied myself that the applicant who has signed section 11 in my presence is known to the immigration authorities in Ireland as:

\_\_\_\_\_ (first name) \_\_\_\_\_ (surname)

Signature of Garda: _____ Name ( <b>BLOCK LETTERS</b> ): _____ Rank: _____ Garda Number: _____ Telephone: _____ Date: _____	Station Stamp
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(b) Please have this section completed **ONLY** if you are unable to comply with 12(a) above.

Reason why form could not be completed at local Garda Station:- _____ _____ <i>Signature of Registration Authority official:</i> _____ Name: ( <b>BLOCK LETTERS</b> ): _____ Grade: _____ Date: _____	Registration Authority Stamp
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(c) Please have this section completed by a medical practitioner **ONLY** if you are unable to comply with 12(a) or 12(b) above due to physical illness or physical disability.

**Medical Certificate**

Nature and extent of physical illness or physical disability: _____ _____ Expected duration of illness or disability: _____ Signature of Registered Medical Practitioner: _____ Address: _____ Date: _____
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## *Notes*

PLEASE READ THE NOTES CAREFULLY BEFORE COMPLETING THE FORM

### ***Application for entry to the Supplement to the 2011/2012 Register of Electors***

1. If you are qualified as an elector and your name is not on the 2011/2012 register of electors, you may use this form to apply to be included in a supplement to the register. Eligible electors whose names are included in the supplement will be entitled to vote at an election or referendum held during the lifetime of the register.
2. To be included in the supplement, you must be:
  - (a) 18 years of age (see note 3);
  - (b) ordinarily resident at the address at which you wish to be registered; and
  - (c) not already registered as an elector (except in the case of a change of address - see 10 below).
3. In relation to 2(a) above, a person will be eligible for entry in the supplement to the register on or after the day on which the person reaches eighteen years of age including such day that falls within the period beginning on the last day for the receipt of applications and ending on polling day. It would be of assistance in considering an application from a person reaching 18 years if the form is accompanied by a copy of a birth certificate or similar document.
4. A separate form must be completed and signed by each person applying for inclusion in the supplement. The form must be sent or delivered by the applicant directly to the registration authority. To avoid delay in processing your application, make sure to complete the form fully and return it by post or deliver it to the City or County Council for the area in which you live.
5. **Two versions of the register**  
 Since 2004, registration authorities are required to publish two versions of the register - the full register and the edited register.

The full register lists everyone who is entitled to vote and can only be used for an electoral or other statutory purpose.

The **edited register** contains the names and addresses of persons whose details can be used for a purpose other than an electoral or other statutory purpose e.g. for direct marketing use by a commercial or other organisation. If you do not want your details to be included on the edited register, you should tick (✓) the **opt out box** at section 10 of the form. If you want your registration details to be included (i.e. available for non-statutory uses), you should leave the opt out box blank.

6. **Declaration/Certificate of Identity**
  - (a) The declaration at section 11 of the application form must be signed in the presence of a member of the Garda Síochána at your local Garda station. If the Garda is satisfied as to your identity, they will sign, date and stamp section 12(a) of the form. If necessary, photographic identification may be required and you should bring some such identification and other supporting identification to assist the Garda.
  - (b) If you are unable to attend your local Garda Station, the form may be witnessed at the offices of the registration authority and in such cases section 12(b) of the form must be completed. You must state, in writing, why you cannot attend your local Garda Station. Photographic identification and other supporting identification documentation should be brought to the registration authority.
  - (c) If you cannot attend your local Garda station or registration authority offices due to physical illness or physical disability you must have section 12(c) of the form completed by a medical practitioner.

7. If you are applying after an election or referendum has been called, please note that the application must reach the City or County Council concerned **before the fourteenth day (Sundays, public holidays and Good Friday excluded) before polling day** in order to be considered for inclusion in the supplement for that election or referendum. Late applications will not be processed until after polling day.
8. You will be notified as quickly as possible of the ruling on your application. Where your application is refused, you will have the right to appeal against the ruling to the county registrar. The supplement will be published in the period immediately before the polling day at an election or referendum.
9. It is an offence to fail to give the registration authority or county registrar any information required for the purpose of their duties or to knowingly give false information.
10. If you are on the register of electors and have moved residence from one Dáil or local authority constituency to another you may apply for entry to the supplement. **Do not use this form: a separate form is available from your registration authority for this purpose (Form RFA3 – Change of Address).**

