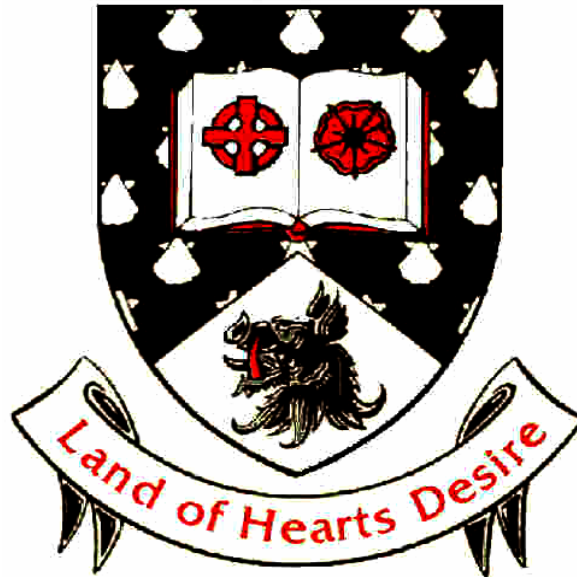


**SLIGO COUNTY COUNCIL  
COMHAIRLE CHONTAE SHLIGIGH**



***APPLICATION FORM***

***COMMUNITY AND VOLUNTARY SECTOR  
GENERAL GRANT SCHEME 2008***

**When completed, application forms should be returned to the  
Director of Community, Enterprise, Arts & Environment, Sligo County Council,  
Development Centre, Cleveragh Road, Sligo.**

**Tel: 071-9111803 Fax: 071-9171860 e-mail: [rosaleenkeane@sligococo.ie](mailto:rosaleenkeane@sligococo.ie)**

**COMHAIRLE CHONTAE SHLIGIGH**  
**Sligo County Council**

**Community & Voluntary Sector General Grant Scheme 2008**

**Guidelines for Applicants**

**AIMS AND OBJECTIVES OF THE SCHEME:**

The programme is administered by the Office of Community, Enterprise, Arts & Environment the aim of the Scheme is to support and encourage the work and activities of Community and Voluntary Organisations throughout the County.

**ELIGIBILITY:**

County based Community & Voluntary Organisations undertaking projects/events/activities are eligible to apply for funding under this Scheme.

**FINANCIAL ASSISTANCE:**

The maximum available financial assistance for any one project/event/activity will generally not exceed €1,500.

**CRITERIA:**

Sligo County Council will apply the following criteria when assessing applications:

- The assessment board will **not** consider the following projects:
  - Arts, Environmental and Heritage Activities supported by other Local Authority funding sources
  - Wages costs, servicing of debts or retrospective debt
  - Funding for individuals
  - Projects where adequate statutory funding or other funding is clearly available.
  
- The project must be effectively planned, budgeted and with clear aims and objectives.
- The extent to which the proposed actions relate to an identified need and are likely to bring direct benefit to the priority areas/groups.
- The use of innovative and imaginative approaches.
- Where relevant, the extent to which the actions incorporate sound community development practices and principles.
- The capacity of applicants to implement the proposal and achieve its objectives within the year of applying i.e. 2008.
- The applicants must demonstrate that they have made an effort to raise income or assistance from other sources other than the Community/Voluntary grant.
- The project must represent overall value for money
- The Applicant Group must be registered with the Sligo County Community Forum.
- The Applicant Group must have a dedicated Bank Account for processing the grant payment.

**CONDITIONS OF FUNDING:**

1. The grant is used for the specific event/project/activity recommended by the assessment committee and outlined in the County Council Letter of Offer. Sligo County Council reserves the right to revise the grant offer, if it appears that this is not the case.
2. An offer will be made on the recommendation of the assessment committee.
3. An acceptance of the offer is signed by the applicant, which will constitute a contract with agreed objectives, targets, timescale and costs.
4. **The Draw Down closing date is 31<sup>st</sup> October, 2008 and the Draw Down Claim form must be fully completed and signed by two members of your Group and accompanied by the following:**

**(a) Original Invoices with proof of payment**

**(b) Follow-up Report Form – detailing the event/ project/activity and photos where applicable.**

<p><b><i>Failure to comply with these conditions will result in non payment of the Grant.</i></b></p>
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5. The contract is conditional on the applicant having a current tax clearance certificate at the time of payment, if relevant and appropriate.
6. There must be an acknowledgement of the grant by the organising body through the inclusion of the Sligo County Council crest on all print material associated with the project, and specific reference is made to the County Council's support in press and other publicity.
7. All applications should be forwarded to the Director of Community, Enterprise, Arts & Environment, Sligo County Council, Development Centre, Cleveragh Road, Sligo by **4pm on 28th March, 2008.**

***Sligo County Council***  
***Community & Voluntary Sector General Grant Scheme***  
***Application Form 2008***

All sections of this application form should be completed.  
Additional relevant information should be attached.  
For further information please consult Guidelines.

**Closing Date for receipt of completed application forms which should be lodged  
with the Director of Community, Enterprise, Arts & Environment, Sligo County  
Council, Development Centre, Cleveragh Road, Sligo is  
4pm on 28th March 2008.**

Is your Group registered with the Community Forum    Yes     No

**General Details**

<b>Name of Community Group &amp; Voluntary Organisation</b> <hr/>
<b>Person to be contacted regarding application</b> <hr/>
<b>Address:</b> _____ <hr/> <hr/>
<b>Day time Tel. No:</b> _____
<b>Email address:</b> _____
<b>Position in Organisation:</b>

**Bank Account Details:**

**Name and address of Bank:** \_\_\_\_\_  

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**Account No:** \_\_\_\_\_

**Sort Code:** \_\_\_\_\_

**Application Background:**

**When was your Group established**

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**How is your organisation constituted (e.g. ad hoc grouping, limited company, charitable status?)**

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**Development of Organisation**

**(please describe membership, main focuses, activities, achievements and primary funding sources).**

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**How will this Event/Project promote inter-community involvement and participation?**

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**Timescale (please outline a timescale for development and dates for the commencement and completion of the proposed Event/Project).**

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**Financial Information:**

**Total cost of proposed event/project**

**Breakdown of Costs:**

<b>Item</b>	<b>Amount</b>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Have you received, applied for, or do you intend to apply for assistance with projects from any other source? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, please indicate below which sources and the amount secured or requested:

Source	Amount	Secured or applied for
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What amount are you requesting from Sligo County Council? \_\_\_\_\_

**Please give any additional information in support of your application:**

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**Signed on behalf of the Applicant Organisation:**

1) Name \_\_\_\_\_

Position in Group \_\_\_\_\_ Date \_\_\_\_\_

2) Name \_\_\_\_\_

Position in Group \_\_\_\_\_ Date \_\_\_\_\_

**Closing date for receipt of completed application forms which should be lodged with the Director of Community, Enterprise, Arts & Environment is 4pm on 28th March, 2008.**