



8 January 2018

Circular Letter: F.1/18

**Re: 31 January 2018 deadline for the reporting of political donations  
by elected members**

**1. Summary**

January 31st is the annual deadline for the reporting of political donations received in the previous year by elected members. The reporting requirements due for 2018 are unchanged from those that applied in 2017. These requirements were initially set out in circular letter F.10/13 of 16 October 2013. Copies of that circular and the accompanying draft guidelines for elected members (which include relevant forms to be completed) are attached for information and reference.

**2. 31 January 2018 deadline for the reporting of political donations by elected members**

Each person who, in the preceding year, was a member of a local authority is required, under section 19E of the [Local Elections \(Disclosure of Donations and Expenditure\) Act 1999](#) (as amended) (referred to hereafter as “the 1999 Act”) to furnish to their local authority, not later than January 31st, a donation statement indicating whether during the preceding calendar year the member received from the same person, a donation exceeding €600 in value. This provision applies to each person who was a member of a local authority in 2017.

Further, a member of a local authority who receives, in any particular year, a monetary donation of more than €100 must open and maintain an account in a financial institution in the State and must lodge that donation and any further monetary donations received, of whatever value, to that account (referred to as a political donations account).

Not later than January 31st in each year, a member of the local authority who was required to open a political donations account must furnish to the local authority, along with their donation statement, a statement provided by the financial institution where the political donations account was opened (under section 19D of the 1999 Act).



The relevant forms to be completed and submitted by elected members are included as appendices to the draft guidelines for elected members sent to local authorities with circular F.10/13. This version of the guidelines remains the one that is current and can be issued to elected members.

Please note that the guidelines document is identified as being in 'draft' form to enable each local authority to issue the guidelines under its own name. The term 'draft' does not reflect on the content of the document, which should not be subject to substantive change before being issued.

### **3. Further information**

If you have further queries, or require any assistance in dealing with the issues addressed in this circular, please contact the undersigned.

A handwritten signature in black ink that reads "Paris Beausang". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

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Paris Beausang  
Franchise Section  
Tel: (01) 888 2321  
Email: [paris.beausang@housing.gov.ie](mailto:paris.beausang@housing.gov.ie)

**To each:** Chief Executive  
Director of Services for Corporate Affairs