

SLIGO COUNTY COUNCIL

FIRE SAFETY CERTIFICATE APPLICATION FORM

BUILDING CONTROL ACT 1990

OFFICIAL USE ONLY

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BUILDING CONTROL ACT, 1990

APPLICATION FOR A FIRE SAFETY CERTIFICATE

To _____
(Insert name of building control authority)

Application is hereby made under Part III of the Building Control Regulations, 1997, for a fire safety certificate in respect of the works or building to which the accompanying plans, calculations and specifications apply

OFFICIAL USE

Received on: _____

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Register on: _____

1. **APPLICANT** - Owner / Leaseholder (delete as appropriate)

FULL NAME: _____

ADDRESS: _____

SIGNATURE: _____

TELEPHONE: _____ DATE: _____

Owner of works or building (if different to above):

2. Name & address of person/s or firm/s to whom notifications should be forwarded
(Owner/Leaseholder or Designer/Developer/Builder)

3. Name and address of person/s or firm/s responsible for preparation of accompanying plans, calculations and specifications.

4. Address (or other necessary identification) of proposed works or building to which the application relates.

5. Nature of proposed works or building

(a) classification (please tick as appropriate)-

- Construction of new building
- Material alterations
- Material change of use
- Extension to a building

(b) Brief description:

6. Use of proposed works or building

(a) Existing (where a change is proposed)

(b) New

7. In the case of

(a) works involving the construction of a building, or a building the material use of which is being changed-

Site area _____ (sq. metres)

Number of basement storeys _____

Number of storeys above ground level _____

Height of top floor above ground level _____ (metres)

Floor area of building _____ (sq. metres)

Total area of ground floor _____ (sq. metres)

(b) works involving an extension or the material alteration of a building-

Floor area of extension _____ (sq. metres)

Floor area of material alteration _____ (sq. metres)

8. Amount of Fee (accompanying this application) € _____

1. GENERAL

Article 13 of the Building Control Regulations provides that an application for a Fire Safety Certificate shall be accompanied by-

- (a) such plans (including a site or layout plan and drawings of floor plans, elevations and sections) (in duplicate), calculations, specifications and other particulars as are necessary to-
 - (i) identify and describe the building or works to which the application relates, and
 - (ii) enable the building control authority to assess, whether the said works or building would, if constructed in accordance with the said plans, calculations, specifications and other particulars, comply with requirements of Part B of the Second Schedule to the Building Regulations,
- (b) particulars of the nature and extent of the proposed use and, where appropriate, of the existing use, of the building concerned, and
- (c) such fee (if any) as may from time to time be prescribed for that purpose in Part V of the Building Control Regulations 1997.

The extent to which plans, calculations and specifications will be required to establish compliance with Building Regulations will vary in individual cases depending on the type, size and complexity of the building concerned but the information in paragraphs 2 and 3 can be used as a guideline. Where relevant, all the plans and information listed below should be supplied.

2. PLANS, DRAWINGS AND MAPS

These should be submitted *in duplicate* and should, where appropriate, comply with the following:

- (a) Buildings, roads, boundaries and other features in the vicinity of the building or works shall be shown on site plans or layout plans, to a scale of either one to one thousand (1:1000) or one to two thousand five hundred (1:2500).
- (b) A block plan, to a scale of not less than one to five hundred (1:500) should show:-
 - (i) the boundaries of any land belonging to the building;
 - (ii) any roadways within the boundaries together with their widths,
 - (iii) locations of gateways or other restrictions to width of vehicular access at or within the boundaries and indicate the narrowest such width,
 - (iv) locations of bridges, arches, cables or other overhead restrictions to height of vehicular access and indicate the lowest such height,
 - (v) all access points to the building,
 - (vi) location and diameter of any water main or hydrant adjacent to or within the boundaries,
 - (vii) storage compounds and materials being stored,
 - (viii) location and type of isolation devices for building services,
 - (ix) location and diameter of internal rising fire water mains and foam inlet pipes,
 - (x) location and type of control devices for active fire control systems.

(Contd/..)

- (c) A plan, to a scale of either 1:100 or 1:50, of each floor and section of each storey, floor and roof of the building together with drawings of each elevation should show -
- (i) principal dimensions expressed in metric figures,
 - (ii) forms and materials of construction,
 - (iii) periods of fire resistance of elements of structure and fire resisting doors,
 - (iv) intended use and floor area of each room or space,
 - (v) maximum number of persons likely to occupy each floor or space,
 - (vi) fire escape routes within and from the building, their minimum widths and clear heights
 - (vii) fire compartmentation,
 - (viii) barriers to passage of fire and smoke in cavities,
 - (ix) principal service ducts,
 - (x) areas of high fire risk,
 - (xi) location and type of manual fire fighting equipment,
 - (xii) fire fighting shafts,
 - (xiii) smoke ventilation provisions,
 - (xiv) internal fire main outlets.
- (d) The north point should be indicated on all plans to which paragraphs (a) and (b) apply.
- (e) Plans, sections, elevations or other drawings to which paragraph (c) applies should be drawn to an appropriate scale.

3. CALCULATIONS AND SPECIFICATIONS

- (a) Calculations should be submitted, where appropriate, in respect of the following:-
- (i) fire resistance of elements of structure,
 - (ii) size of fire compartments,
 - (iii) numbers of occupants,
 - (iv) number and width of escape routes,
 - (v) smoke control provisions,
 - (vi) permitted unprotected area in external walls,
 - (vii) fire fighting water supply.
- (b) Specifications and details of Standards and Technical Documents, by reference to which fire safety features were designed, should be submitted, where appropriate, in respect of the following :-
- (i) fire detection and alarm systems,
 - (ii) emergency lighting systems,
 - (iii) surface linings,
 - (iv) smoke control provisions,
 - (v) fire resisting constructions,
 - (vi) cavity barriers and fire stopping,
 - (vii) electrical installations,
 - (viii) heating systems,
 - (ix) manual fire fighting equipment,
 - (x) automatic fire suppression systems